

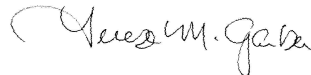
**TERESA M. GARBER, PLS
NALS OF MICHIGAN TREASURER
WINTER BOARD OF GOVERNORS MEETING—FEBRUARY 2, 2008**

As NALS of Michigan Treasurer, my duties have included the following since October 5, 2007:

- Attended an Executive Committee meeting on October 5, 2007, in Lansing
- Acted as Executive Secretary for October 5 Executive Committee meeting due to Janet VandenBerg, ALS's absence
- Attended the education seminar and Board of Governors meeting on October 6, 2007, in Lansing
- Continued work on instructions/calendar for incoming Treasurers and sent them to Parliamentarian Dorothy Grant, PP
- Drafted check for \$1,000 from general fund to 2008 Annual Meeting committee to per motion made at the October Board of Governors meeting
- Withdrew \$20 from Scholarship account to reimburse Scholarship line items of general fund for registered agent fee
- Coordinated with NALS, Inc., to apply unused registration fee from St. Louis conference toward First Vice President Roxann Repasy attending the 2008 Tulsa conference (due to Executive Secretary Janet VandenBerg, ALS's inability to attend the St. Louis conference)
- Paid Tulsa conference registration fee for President-elect Ruth Schaub, PP, PLS, to NALS, Inc., and reimbursed Second Vice President Beverly Bishop, PLS, for her Tulsa conference registration
- Made payment of expense vouchers received and deposited monies received
- Prepared financial reports
- Prepare records for financial review

Thank you to everyone for all of their help and feedback!

Respectfully submitted,



Teresa M. Garber, PLS
NALS of Michigan Treasurer

Original: Janet VandenBerg, ALS
NALS of Michigan Executive Secretary

Copy: Dolores Oliver, PLS
NALS of Michigan President

Beverly Bishop, PLS

Acting NALS of Michigan Executive Secretary

Barbara Stone, PP, PLS
NALS of Michigan Webmaster